

**APPLICATION SEEKING PERMISSION TO OPERATE THE  
SHOP / ESTABLISHMENT**

1. Name of the shop :
2. Name of the Owner :
3. Address of the Shop / Establishment :
  
4. Contact Details :
5. Activity / Product details / Service :
6. Trade License no. (enclose copy) :
7. Employee details :
8. Working Hours : From 10.00 am to 1.00 pm
9. Mode of Transport for Employees :
9. Any Containment area near your shop :

**SAFETY NORMS TO BE ADHERED BY THE SHOP / ESTABLISHMENT**

- The business premises shall be sanitised every two hours.
- Shall adhere to minimal social distancing among the employees/customers.
- Sanitizers shall be placed for use by customers at the entry/ exit of the shop/ establishment at free of cost.
- Compulsory to wear mask by all
- Washing of hands every two hour to all the employees who are engaged including supervisory staff
- Employees should travel to the premises following the social distancing norms.
- Employees from containment zone shall not be allowed. Any violations will be seriously viewed and the permission granted will be cancelled.
- The permission hereby granted is liable to be cancelled / recalled in case of new orders or change of circumstances or if your shop falls under containment zone.

Date:

Signature of the applicant

**FOR OFFICIAL USE**

Date:

Permission is hereby granted to function as per the above guidelines.

Commissioner

